

ILLINOIS STATE POLICE DIRECTIVE OPS-027, ESCORTS AND RELAYS

RESCINDS: OPS-027, 2022-130, revised 03-10-2022.	REVISED: 01-03-2023 2023-065
RELATED DOCUMENTS: None	RELATED CALEA STANDARDS (6th Edition): 61.3.3

I. POLICY

The Illinois State Police (ISP) will provide escorts and relays for specific cases enumerated in this directive.

II. DEFINITIONS

- II.A. Escort - accompanying a vehicle, leading or following, in order to provide for its safe and timely movement.
- II.B. Point of Origin – escort starting point within the state of Illinois or the point at which an escort enters Illinois from an adjacent state.
- II.C. Relay – the safe and timely transportation of personnel/property from one point to another.

III. PROCEDURES

III.A. All escorts and relays should be conducted with marked ISP vehicles for increased safety, unless otherwise determined by the Shift Commander or appropriate Commander, or their designee.

III.A.1. Escorts

III.A.2. The ISP will provide escorts for:

III.A.2.a. Vehicles with permits for excess size and weight requiring an ISP escort vehicle (by Illinois Department of Transportation Rules).

- III.A.2.a.1) All requests for ISP escorts will be directed to the Commercial Vehicle Section, the Division of Patrol (DOP), at (217) 782-6527 at least 24 hours prior to the permit movement. ISP troops will not schedule ISP escorts without prior approval from the Statewide Permit Hireback Coordinator, Commercial Vehicle Section.
- III.A.2.a.2) Officers assigned to a permit escort will advise the Telecommunicator use: TYPE: Traffic Modifying Circumstance: Permit Move.
- III.A.2.a.3) Upon arrival at the point of origin, assigned officer(s) will advise communications, "Arrived, waiting for permit," verify the permit number, and provide the permit number to communications.
- III.A.2.a.4) The assigned officer(s) will review the permit to ensure all prescribed requirements, instructions, and safety precautions are followed during the escort.
- III.A.2.a.5) Assigned officer(s) will advise communications when the escort departs by indicating, "Beginning escort."
- III.A.2.a.6) At the conclusion of the escort, assigned officer(s) will advise communications, "Escort completed."
- III.A.2.a.7) When deemed necessary for safe operation, permit movements will be parked in a safe location. Assigned officer(s) will advise communications where the permit has been parked.
- III.A.2.a.8) Officers shall complete a Permit Activity Detail (PAD) form in e-hireback for overtime and non-overtime permit escort details.

III.A.2.b. The armed forces of the United States or the Illinois National Guard, upon request, for weapons and/or ammunition movements.

- III.A.2.c. The transport of Highway Route Controlled Quantities of Radioactive Material or Transuranic Waste.
 - III.A.2.c.1) Companies must coordinate this request with the Illinois Emergency Management Agency, Division of Nuclear Safety.
 - III.A.2.c.2) The ISP is notified once IEMA has determined the request meets inspection and escort requirements.
- III.A.2.d. Funerals or other events as approved by the Troop Commander or their designee or established through operating agreements approved by the Department.
- III.A.3. Intra-troop escorts
 - III.A.3.a. Troops may authorize and implement intra-troop escorts.
 - III.A.3.b. After authorizing such an escort, the Shift Commander, or designee, will immediately notify their chain-of-command.
- III.A.4. Inter-troop escorts
 - Requests for inter-troop escorts will be:
 - III.A.4.a. Approved by the Commander, or designee, in the originating troop.
 - III.A.4.b. Forwarded directly to the Commander(s), or their designee, of the Troop(s) involved in the relay/escort for coordination and implementation.
- III.A.5. All authorizations or requests for escorts will include the following information:
 - III.A.5.a. The type of escort
 - III.A.5.b. The number of persons assigned to the escort
 - III.A.5.c. The starting time and the estimated time of completion for the escort
 - III.A.5.d. Any other pertinent information
- III.A.6. Officers providing escorts will adhere to all provisions of the Illinois Compiled Statutes unless it is unsafe to do so.
- III.A.7. Escorting civilian vehicles in medical emergencies is strongly discouraged.
 - III.A.7.a. Due to the extreme hazard not only to the escorting officer, but also to the occupants of the escorted vehicle and other members of the public, officers will normally decline requests for such escorts.
 - III.A.7.b. Should the civilian insist on proceeding alone, the officer will advise the driver that the best course of action is to call an ambulance. If the civilian continues to insist on proceeding alone, the officer will caution the driver to obey all traffic laws.
 - III.A.7.c. An officer who deems it necessary to provide an escort to a civilian vehicle in a medical emergency will notify their supervisor of the circumstances and complete a Field Report, ISP 5-048, using the appropriate ISP report writing software.
- III.B. Relays
 - III.B.1. The ISP will provide relays for:
 - III.B.1.a. Blood, body organs, or medicines:
 - The ISP will relay blood, body organs, or medicine only:
 - III.B.1.a.1) From the location of the donor or "bank" to the location of the recipient when other means of transportation are not available.
 - III.B.1.a.2) If the situation is a true emergency. The attending physician will determine the emergency status.

III.B.1.b. Evidence

The originating troop will handle the transportation of evidence to and from a crime laboratory in accordance with the provisions of the Illinois Compiled Statutes.

III.B.1.c. Personnel

III.B.1.c.1) Personnel may be relayed in department vehicles when:

III.B.1.c.1)a) A command officer deems the transportation is necessary.

III.B.1.c.1)b) Personal safety becomes a factor.

III.B.1.c.2) Military or public service emergencies may require department relays.

III.B.1.c.3) Nothing in this directive will undermine the authority of Deputy Directors, Assistant Deputy Directors, Region Commanders, or Troop/Zone Commanders from permitting personnel relays when such relays are in the Department's best interest.

III.B.2. Requests for relays other than those enumerated in this order will be forwarded to the Troop or Shift Commander for approval.

III.B.2.a. The Troop or Shift Commander will then determine the appropriate action to be taken.

III.B.2.b. Requests will include information as delineated by the format in paragraph III.B.3.c. and, when necessary, paragraph III.B.3.d.

III.B.3. Coordination of relays

III.B.3.a. The Troop or Shift Commander(s) will be notified of all approved inter-troop relays before they begin.

III.B.3.b. The originating troop will coordinate the relay with appropriate troops.

III.B.3.c. The format to be followed when notifying the Troop or Shift Commander will be as follows:

- III.B.3.c.1) Type of relay
- III.B.3.c.2) Approximate time relay will begin
- III.B.3.c.3) Point of origin
- III.B.3.c.4) Destination
- III.B.3.c.5) Proposed routes of travel

III.B.3.d. For a relay of blood, body organs, or medicines, in addition to the information in III.B.3.c., advise:

- III.B.3.d.1) Physician's name
- III.B.3.d.2) Physician's telephone number
- III.B.3.d.3) Patient's name

III.C. Requests for escorts/relays from other criminal justice agencies

As a rule, this type of escort/relay will not be approved unless:

III.C.1. It is an extreme emergency.

III.C.2. The originating office or troop determines it is necessary for maintaining good relations with the requesting agency.

III.D. Due to operational necessity, the Deputy Director, Assistant Deputy Director, Region Commander, Troop/Zone Commander, or Shift Commander may order the termination of an ISP escort.

| Indicates new or revised items.

-End of Directive-